

**Qualification requirements in open competitions and internal promotion processes
for the position of
ASSOCIATE PROFESSOR (POLISH: PROFESOR NADZWYCZAJNY)**

§1

Employment at the position of Associate Professor (Polish: Profesor nadzwyczajny) shall involve building an independent research team, thus person employed in this position shall conduct research of high importance, contributing to the scientific development of the Institute.

§2

1. The successful candidate for this position shall be awarded postdoctoral degree (Polish: doktor habilitowany) and meet the following requirements:
 - a. proven significant academic record after having achieved postdoctoral degree, that shall include minimum 4 scientific papers published in journals listed at ISI Master Journal List,
 - b. previous experience in managing research team (e.g. within research department, research topic, research task) or previous experience in scientific and educational guidance over younger researchers or PhD candidates, that shall include holding position of a thesis promoter or auxiliary thesis promoter of at least 1 doctoral thesis,
 - c. proven record of gaining external financial funds for research purposes, including experience as a project coordinator of at least 2 externally funded research project,
 - d. participation in research internship programmes of combined length at least 2 months, moreover, in case of internal promotion process:
 - e. number of points received as a result of Periodic Performance Appraisal conducted in previous year shall not be below the average.
2. Abovementioned catalogue shall include minimum requirements and may be extended by the Commission for Evaluation and Development of Research Staff or the Committee appointed to conduct the open competition.

§3

Candidates shall submit the following documents:

- a. Letter of Application,
- b. Curriculum Vitae,
- c. Postdoctoral degree diploma and (if appl.) corresponding document to confirm professor degree (or their certified true copies),

- d. Table report of the academic record,
- e. List of publications from the Web of Science database,
- f. Summary of professional accomplishments in Polish and English,
- g. Self-report Questionnaire according to the template attached as Exhibit hereto,
- h. General description of scientific plans for the next 3 years,

moreover, in case of open competition procedure:

- i. Personal Data Form according to the template attached to the Notice of open competition,
- j. Recommendation letter issued by the last supervisor.

**Qualifications requirements in open competitions and internal promotion processes
for the position of
ASSISTANT PROFESSOR (POLISH: ADIUNKT)**

§1

Employment at the position of Assistant Professor (Polish: Adiunkt) shall involve further development of scientific career, thus person employed in this position shall contribute significantly to the scientific activity performed in the Institute.

§2

1. The successful candidate for this position shall be awarded doctoral degree and meet at least 3 from the following requirements:

- a. proven record of minimum 4 scientific papers published in journals listed at ISI Master Journal List,
- b. participation in research internship programmes of combined length at least 2 months,
- c. previous experience as a project coordinator of at least 1 externally funded research project,
- d. the PhD Thesis Award received from the Scientific Board,
- e. co-authorship of the scientific paper of at least 40 points, published in the journal included in the A list held by Ministry of Science and Higher Education.

moreover, in case of internal promotion process:

- f. number of points received as a result of Periodic Performance Appraisal conducted in previous year shall not be below the average.

2. Abovementioned catalogue shall include minimum requirements and may be extended by the Commission for Evaluation and Development of Research Staff or the Committee appointed to conduct the open competition.

§3

Candidates shall submit the following documents:

- a. Letter of Application,
- b. Curriculum Vitae,
- c. doctoral diploma and (if appl.) corresponding document to confirm higher degree (or their certified true copies),
- d. Table report of the academic record,
- e. List of publications from the Web of Science database,
- f. Summary of professional accomplishments in Polish and English,
- g. Self-report Questionnaire according to the template attached as Exhibit hereto,

moreover, in case of open competition procedure, candidates shall submit:

- h. Personal Data Form according to the template attached to the Notice of open competition,
- i. Recommendation letter issued by the last supervisor.

**Qualifications requirements in open competitions
for the position of
RESEARCH ASSISTANT (POLISH: ASYSTENT)**

§1

Employment at the position of Research Assistant (Polish: Asystent) shall involve preparing and defense of PhD thesis during maximal statutory period of 6 years.

§2

1. The successful candidate for this position shall be awarded master's degree and meet the following requirements:
 - a. proven record of scientific papers (apart from master's thesis),
 - b. proven record of research activities (e.g. extracurricular research training period, research internships, participation in scientific conferences) or organizing popularization events (e.g. membership in students scientific associations or related organizations),
 - c. having graduated university with at least good final result (Polish: ocena dobra [4,0]),
 - d. providing recommendation letter issued by the research supervisor.
2. Abovementioned catalogue shall include minimum requirements and may be extended by the Committee appointed to conduct the open competition.

§3

Candidates shall submit following documents:

- a. Letter of Application,
- b. Curriculum Vitae,
- c. MSc diploma and (if appl.) corresponding document to confirm higher degree (or their certified true copies),
- d. Table report of the academic record,
- e. List of publications from the Web of Science database,
- f. Summary of professional accomplishments in Polish and English,
- g. Personal Data Form according to the template attached to the Notice of open competition,
- h. Recommendation letter issued by the research supervisor or senior academic staff member with whom candidate cooperated.